



SEEKS COMMUNITY SERVICES AND DEVELOPMENT COORDINATOR

Applications Accepted: Immediately

Position: Community Services And Development Coordinator

Location: Prevent Blindness Ohio, Dayton Office, 4130 Linden Avenue, Dayton, OH 45432

Reports to: Vice President of Development & Field Operations, Columbus

Qualifications: Minimum of three years experience, bachelor's degree and program management, communications, marketing, training, report writing, and fundraising with a proven verifiable track record of results required.

Strong leadership, organizational and management skills are required including the ability to work effectively with volunteers. Understanding of community resources, systems and networks, and the ability to implement programming at the local level is a necessary skill set.

Description: This position is a full-time position. The successful candidate will work with primary health care providers, social service agencies, and senior center staff to promote eye health programming for adults. The Community Services And Development Coordinator builds relationships with volunteer leadership, donors, and groups/organizations that may generate revenue and support for program services, as well, as assist in special events, fundraising, and media relations.

Compensation and Benefits:

- ◆ Salary Range: negotiable
- ◆ Incentive/Cash Bonus Program
- ◆ Retirement program -- company match commencing on 2nd anniversary
- ◆ Paid employee Health/Vision/Dental coverage
- ◆ Flexible, tax-deferred benefits program
- ◆ Tuition Reimbursement Program
- ◆ Liberal vacation and holidays

Submit Resume to:

ANNE M. PETIT

FAX: 614-481-9670 EMAIL: annep@pbohio.org

MAIL: 1500 W. THIRD AV, STE 200, COLUMBUS, OH 43212

Prevent Blindness Ohio, founded in 1957, is the only voluntary, not-for-profit Ohio organization dedicated to preventing blindness and preserving sight. With an annual budget of \$2.1 million, it serves all 88 Ohio counties, providing direct services to over 600,000 Ohioans annually and education millions of consumers about what they can do to protect and preserve their precious gift of sight. Prevent Blindness Ohio is an affiliate of Prevent Blindness America, the country's second-oldest national voluntary health organization.